

**Friends of the Northborough Free Library**  
**Meeting Minutes**  
**October 26, 2011**

**Present:** Ellen Church, Jean Langley, George Bender, Diane Cappelmann, Chris Hodge, Lisa Hodge, Rick Leif and Jackie Teeven

The meeting was officially called to order at 7 p.m. by Ellen Church.

The minutes of the September 28, 2011 meeting were accepted as written.

**Financial Report:** Rick presented the monthly financial report. The Children's Book Sale made a net profit of \$989.90. All proceeds will go to the Children's Room as previously decided by the Board.

Rick made a motion, seconded by George, and passed unanimously that the Friends contribute the \$5000 required to finance the salaries for 3 pages for the next 6 months.

The Friends will pay the FIOS/Verizon bill for the remainder of fiscal 2012, approximately \$64/month.

**E-bay/Amazon/Half:** Ellen, Diane, and Jackie submitted their monthly reports and checks for \$330.38, 162.05, and 158.92 respectively. Billy, Denise and Emily submitted their reports earlier and checks for \$51, \$40 and \$11.97 respectively.

**Trustees:** The Board of Trustees voted to close the library on the Saturdays before both Christmas and New Years Day.

**Membership:** There are approximately 90 members in good standing.

**Old Business:**

**Facebook:** Below is the data collected by Ellen regarding Facebook activity for the past month.

Date	Active Users	Likes	Comments	Page Views
10/4	86	72	3	64
10/10	87	74	11	61
10/18	81	73	1	18
10/25	88	74	2	84

**Service Award:** Rick made a motion to implement a Service Award, to be given to a high school senior from Northboro in recognition of outstanding volunteerism to the NFL or the FNFL. The award will be a minimum of \$500, students may attend Algonquin, Assabet, St. John's or Worcester Academy. The award will not be given automatically each year, only if there is a deserving recipient. The motion was seconded by Chris and passed unanimously. Jackie will make final edits to application form and email same to board. She will also send final version to the four schools to be posted on their scholarship databases.

Holiday Trolley: The library will be a stop on the Holiday Trolley for the first time. The Friends will have an Adult Fiction Book Sale, \$2/book or \$5/3 and a small selection of YA and Children's books will also be on sale. There will also be a drop in craft activity in the Children's Room. The event will run from noon - 4 p.m. on Saturday, Dec. 10. Set up will be done Sat. morning. There is a \$150 fee, to cover the costs of publicity and the trolley itself, to participate. Chris made a motion that the Friends allocate \$150 to participate in this town-wider event. The motion was seconded by George and passed unanimously.

**New Business:**

Nomination of Friends Board: The following nominations have been made for 2012: President-Ellen Church, Treasurer-Chris Hodge, Clerk-Jackie Teeven, and Membership-Lisa Hodge. This slate of officers will be voted on at our next meeting. All officers must sign a Conflict of Interest Form.

Annual (Spring) Book Sale: The Spring Book Sale will be held March 21-24, 2012 (Wed.-Sat.). Setup will be done on Mon and Tues, 3/19 and 3/20, and Wed. morning, 3/21. The members' sale will be held Wed. afternoon. The general sale will be held on Thurs. and Fri and Saturday will be bargain day.

Assabet Valley Master Singers (AVM): The Friends has tentatively agreed to host a concert by AVM here in the Library. The concert will only take place if the grant which AVM has applied for from the Northborough Cultural Council, in order to fund this concert, is approved.

**Gale Forecast:** The Holiday Trolley event will be publicized in the next edition of GF.

Our next meeting will be Wed., Nov. 30, 2011 at 7 p.m. The meeting was adjourned at 8:45 p.m. by Ellen Church.

Respectfully submitted,  
Jackie Teeven